

ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
APRIL 15, 2025

Approved 4-29-25

11:30 AM - 12:50 PM

MH-141

Present: Childers, Gradilla, Jarvis, Kanel, Kleinjans, Mallicoat, Swarat, Wood  
Absent: Milligan, Valdez

**I. CALL TO ORDER**

- Chair Jarvis called the meeting to order at 11:30 am.

**II. URGENT BUSINESS**

- We received program discontinuance course and GE New Course Proposals. They did not arrive in time to go out with the meeting materials.
  - Exec agreed these would go on the next AS agenda as consent calendar items.
- The Executive Committee went into Executive Session.

**III. ANNOUNCEMENTS**

- (Swarat) We are waiting on the President to finalize the dates for the candidate interviews for the Vice President of Strategic Enrollment Management.
  - (Jarvis) I will make a google document so we can work on the questions for our meetings with the candidates.
- The Executive Committee went into Executive Session.

Q: (Kleinjans) What happens to the UPS document that was not signed by the President? Does it go back to PRBC?

A: (Jarvis) It comes back to Exec to decide what to do with it. I would recommend sending it back to PRBC to work on it, but it will be handled next year.

- Exec agreed to send the document and memo from the President to PRBC to for the committee to work on next year.

**IV. APPROVAL OF MINUTES**

- 4.1 EC Minutes 3-25-25 - *forthcoming*
- 4.2 EC Minutes 4-8-25 (draft) - *forthcoming*

**V. CHAIR'S REPORT**

- (Jarvis) President Rochon vetoed UPS 100.605 - Policy on Administrative Restructuring of Academic Programs.
  - Exec agreed to send the document back to PRBC to address the concerns from the President.

**VI. STAFF REPORT**

- The All-University Elections will start next Monday. If you are running for a position, start campaigning.

## VII. COMMITTEE LIAISON REPORTS

- 7.1 ASI Board [Jarvis], T, 4-8-25, 1:15 – 3:45 PM, TSU Legislative Chambers
- The bulk of meeting was spent on presentations and closed-door session to do performance evaluations of ASI staff.
- 7.2 Diversity & Inclusion Committee [Kanel], T, 4-8-25, 1:00 - 2:00 PM, PLS-256
- Hybrid quorum met.
  - UPS 210.001 was approved as revised, sent to Cierra and Matt, and now is in the hands of FAC.
  - Currently working on UPS 100.015 Review and Revision of Policy Statements
  - They will divide into small subcommittees and discuss various guidelines for committees making revisions to UPS. In particular:
    - Transparency, consultation with stakeholders
    - Language
    - Impact
    - Economics
  - They were also interested in having committee minutes and discussions about policies being made public so that others would know who disagreed with a majority rules approval of various revisions.
- 7.3 Internships & Service Learning Committee [Mallicoat], W, 4-9-25, 9:00 - 10:00 AM, Zoom
- No report submitted.
- 7.4 University Advancement Committee [Valdez], W, 4-9-25, 9:00 - 10:00 AM, Zoom
- The chair updated the group on the transition from a committee to a board and its possible responsibilities. The majority of the meeting was presentations by university advancement staff: college & program development, strat comm, and central development. There was no quorum so a chair for the next AY (should there still be a committee) will have to be elected in their first meeting.
- 7.5 International Education Committee [Gradilla], W, 4-9-25, 11:00 AM - 12:00 PM, PLS-299
- Urgent Business: draft letter to Senate Exec opposing the elimination of our committee
  - Regular Business: A Review of UPS 108: Visiting Scholars and Other Formal Delegations of Visitors: Procedures and Expectations
  - John and April B are leading an effort to save IEC from the chopping block. Like the other committees slated for elimination, they do not want to be eliminated.
  - The committee worked on UPS 108 revisions.
- 7.6 Faculty Development Center Board [Valdez], F, 4-11-25, 9PLS-256
- I stepped in to chair the meeting in the absence of the chair. The FDC Director gave a presentation on current programs offered, a notable item being the addition of webinars critical of AI that were requested by board members in the previous meeting. The board then reviewed the FEID scores and determined the awards. The board recommended 33 applicants and strongly recommended the top 28 (approximately half of the 57 applicants). The FDC director will notify the board how many the provost is able to fund via email.
- 7.7 General Education Committee [Childers], F, 4-11-25, 2:00 - 4:00 PM, Zoom
- Approval of minutes postponed until the next meeting.
  - Review of GE course proposals:
    - PHIL 322 - Approved for Area 5U/B.5
    - GEOL 100 - Approved for Area 5A/B.1
    - HONR 302T "Reading Fat Narratives" 3U/C.3, Z - missing coverage of an Overlay Z objective.
    - HONR 303T "Equity, Education, and Social Justice" 4U/D.3, Z - minor concern about GE writing assessment, chair will approve once addressed.
    - HONR 303T "AI and News Literacy" 4U/D.3, Z - committee needs additional information on coverage of Overlay Z objectives, will request an alignment document.

- AI writing discussion planned for May 2
- Committee will review GE self-review forms and GE course change forms in Curriculog at the May 2 meeting.

7.8 Graduate Education Committee [Wood], F, 4-11-25, 2:00 - 4:00 PM, MH-141

- No report submitted.

7.9 Planning, Resource & Budget Committee [Jarvis], F, 4-11-25, 1:00 - 2:30 PM, PLS-299

- No report submitted.

## VIII. UNFINISHED BUSINESS

8.1 New UPS 210.006 - Search Committees for Administrative Personnel

- (Jarvis) President Rochon is not comfortable with tying the hands of future presidents, so I am to meet with the Provost to discuss the document.

8.2 Revisions to UPS 300.030 - Academic Appeals - *forthcoming*

- (Jarvis) I did reach out to I made a couple tweaks to make the document clearer, but it is not ready to come back yet. It should be ready for next week's meeting.

## IX. NEW BUSINESS

9.1 Provost Search

- The Executive Committee went into Executive Session.

9.2 Revisions to UPS 300.023 - Grade Changes

- (Jarvis) Line 12: replace the word "prejudice" with "arbitrariness".
- (Jarvis) Line 14: add the wording "(See UPS 300.030)".
- This document will be added to the next AS agenda as a consent calendar item.

9.3 Strategic Plan UPS Pain Point Survey - (Discussion item)

- Exec discussed the best way to distribute the survey to capture feedback.

Q: (Swarat) What is the audience for the survey?

A: (Kleinjans) Ask faculty, staff, and administration if they have anything. Give them a deadline and the results of the survey will be the work of next year's Exec.

Suggestions:

- (Swarat) Distribute through the chairs and have them talk with their faculty.
- (Wood) Have it discussed at the College of Chairs meeting.

9.4 Letter from RACE - (Discussion item)

- Exec had an extensive discussion on this matter.

9.5 CSU Generative AI Committee Report - (Discussion item)

- (Jarvis) This came to us from the system, it is an AI thing.
- (Kanel) There was a resolution that was created at the Statewide level.
- Exec had an extension discussion and agreed to follow the direction of Statewide on this matter.

9.6 GEC Recommendations to remove barriers to Graduate Student Success - (Discussion item)

9.7 Voting List Part-time Constituency - (Discussion item)

9.8 UPS 411.200 - GE Guidelines and Procedures: New and Existing Courses - (Discussion item)

9.9 Rescission of UPS 230.00 Statement of Professional Responsibility - (Discussion item)

1. Ad Hoc Committee to develop Statement of Ethics

9.10 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

## **X. MEMBER ITEMS**

## **XI. ADJOURNMENT**

➤ M/S/P (Kanel/Wood) Meeting adjourned at 12:55 pm.